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THE WHITE HOUSE
WASHINGTON

DSI/IS-7)-0256

April 18, 1973

MEMORANDUM FOR: HONORABLE JAMES R. SCHLESINGER
Director of Central Intelligence

As we entered this second term, you and other members of our Administration team joined me in a common resolve: this must be a time not simply of coasting on our earlier momentum, but of a renewed drive toward excellence in Government. Those efforts are well begun.

As an additional measure to help us ensure that we are continually running the machinery of government in the people's interest, I am now asking each department and agency head to seek a sharper focus on the results which the various activities under his or her direction are aimed at achieving.

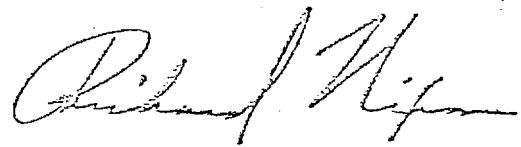
To this end I would appreciate your preparing an outline of major goals and objectives for your organization to be accomplished during the coming year. Some of these objectives will be part of longer range strategies to be carried out by the end of my Administration. In these cases you should indicate both the long-term goal, and, as a short-term objective, that portion which can be accomplished within the next year.

Your listed objectives should include new policy initiatives, major operational achievements, and improvements which can be made in current programs, giving particular attention to objectives which you consider to be of Presidential-level importance. Progress toward achieving these objectives will be reviewed with you from time to time.

I am confident that this conscious emphasis on setting goals and then achieving results, will substantially enhance Federal program performance; it should also assist in improving communications, encouraging the early resolution of issues, and

assuring you of the resources necessary to accomplish our objectives. In this way it can help us give Americans the kind of results, reliability, and responsiveness they deserve from their government.

Please submit your recommendations to me by May 14, 1973.

A handwritten signature in cursive script, appearing to read "Richard Nixon". The signature is written in dark ink on a light background.